Wyoming Prevention Framework Community Grant Report

Attachment B This report is for this time period

Feb 07-June 30, February 2007 - June 30, 2007

Please email this report as an attachment to... Substance Abuse & Mental Health Services Division, Wyo

Dept. of Health lisa.laake@health.wvo.gov

For information call 1-800-535-4006 or 307-777-6494

Today's Date County

Your Name

Data Analysis

Priorities Identified

8 Other

6 Needs Assessment Sent to SAD

Receive SAD Comments @ Needs Assessment

Revise Needs Assess/Submit Final

Contract Organization Name

162 Ridge Lane Evanston, WY 829

Please keep both a hard-copy and file copy for your records

Your Mailing Address City, State, Zip Your Work Phone Number 307-789-6363 Fax Your Work Email Address Percent Completed (or notes on Date amount

Contract Deliverables	Date due	completed)	Completed	Comments or Notes	Ch
Staff, Board of Directors, Volunteers, Work					_
Assignments, and Technical Assistance					_x
SPF Staff Hired (report name, percent of time,					
email address, phone number)	1-Feb-07	100%	1-Feb-07	Hired Teran Lawlar SPF-SIG Coordinator	х
Supervise SPF staff/staff evaluation (note dates				Discussed SPF-SIG Contract, expectations, job	
	1-Feb-07	100%	1-Feb-07		x
		10070	11000.		⊣ ^
	1-Feb-07	100%	1-Feb-07		x
Criminal history record compliance (briefly note yes				,	
report names)	1-Feb-07	100%	1-Feb-07		х
Staff training and paid travel	7-Mar-07	100%	7-Mar-07	Hissong	х
(list all training paid under the contract, dates, traveler name, amount)				Jim Hissong - CADCA Hotel (\$1137.02) Meals (\$258.82 + \$16.10 + \$13.13) Transportation (\$105.20 + \$24.68 + \$143.00 + \$74.59 + \$61.46) Dates: Casper Kick-off: Teran Lawlar: Hotel (\$194.40) Transportation/Mileage (\$348.71) Meals (\$6.08 + \$11.02 + \$10.24 + \$4.94) Jim Hissong: (Hotel (\$165.24) Transportation (\$310.74) Meals (\$27.45 + \$9.49)	×
	4.5.1.07	4000/	4 5 1 07	Maria da maria	
cnanges	1-Feb-07	100%	1-Feb-07	Inone to report	×
					0
Other					
	Staff, Board of Directors, Volunteers, Work Assignments, and Technical Assistance SPF Staff Hired (report name, percent of time, email address, phone number) Supervise SPF staff/staff evaluation (note dates and any notes) Name, title, and phone number of the staff's supervisor Criminal history record compliance (briefly note yes or no if any action was taken this quarterdo not report names) Staff training and paid travel (list all training paid under the contract, dates,	Staff, Board of Directors, Volunteers, Work Assignments, and Technical Assistance SPF Staff Hired (report name, percent of time, email address, phone number) Supervise SPF staff/staff evaluation (note dates and any notes) Name, title, and phone number of the staff's supervisor Criminal history record compliance (briefly note yes or no if any action was taken this quarterdo not report names) Staff training and paid travel 7-Mar-07 (list all training paid under the contract, dates, traveler name, amount) Notify the Division of any board of directors/staffing changes Other Contract Work Agreements (report details) Complete agreement with SPF-TAC	Staff, Board of Directors, Volunteers, Work Assignments, and Technical Assistance SPF Staff Hired (report name, percent of time, email address, phone number) Supervise SPF staff/staff evaluation (note dates and any notes) Name, title, and phone number of the staff's supervisor Criminal history record compliance (briefly note yes or no if any action was taken this quarterdo not report names) Staff training and paid travel (list all training paid under the contract, dates, traveler name, amount) Notify the Division of any board of directors/staffing changes Other Contract Work Agreements (report details) Complete agreement with SPF-TAC	Staff, Board of Directors, Volunteers, Work Assignments, and Technical Assistance SPF Staff Hired (report name, percent of time, email address, phone number) Supervise SPF staff/staff evaluation (note dates and any notes) Name, title, and phone number of the staff's supervisor Criminal history record compliance (briefly note yes or no if any action was taken this quarterdo not report names) Staff training and paid travel (list all training paid under the contract, dates, traveler name, amount) Notify the Division of any board of directors/staffing changes 1-Feb-07 Other Contract Work Agreements (report details) Complete agreement with SPF-TAC	Staff, Board of Directors, Volunteers, Work Assignments, and Technical Assistance SPF Staff Hired (report name, percent of time, email address, phone number) 1-Feb-07 100% 1-Feb-07 100%

Needs Assessment Activities Feb or March Needs Assessment Training/Winter 07 Meeting 100% 2007 Feb or March 2007 100% Needs Assessment Instrument Received May-07 Data Collection

5-7 Mar-07 Discussed workbook for Needs Assessment. Received workbook, went through page by page for full 5-7 Mar-07 understanding. Met with various agencies in UC to compile data 90% Mid April-07 Collected data for workbook to determine priorities and 90% Mid April-07 needs for Uinta County. Met with CAC to discuss our focus and priorities specific and unique to Uinta County. CAC did eventually 26-Apr-07 determine priorities based on data collected.

SPF/WFLI Kickoff "Taking a Closer Look" in Casper, WY.

Percent Date Contract Deliverables Completed Completed Item Date due Comments or Notes Community Infrastructure Activities CAC has met a total of 6 times, however not all have been formal with the powerpoint presentation, etc. First meeting we introduced the SPF-SIG Grant, discussion of goals for the community and the purpose of this grant. CAC has teamed up with the block prevention people, CYC, and 21C to correlate and share data, as well as understand what is already being done in the county so Community Advisory Council Activities briefly list CAC activities we do not reinvent the wheel.

100%

May-07

7-Ma

1-Jun-07

15-Jun-07

						_
2	Community Advisory Council Meetings List dates & number of people who attended See below for membership report Budget and Funding Approved by CAC (attach		100%	3-May-07	March 14, 07 - Eight CAC Members (plus Tera & Jim) March 28, 07 - Four CAC Members (plus Tera & Jim) March 29, 07 - Additional members interested in SPF- SIG, joined forces with CYC Meeting to share information April 12, 07 - Nine (plus Tera & Jim) CYC and PF met to share data, CYC made "Misuse of Alcohol" tager goal and focus. April 19, 07 - five members (plus Tera & Jim) PowerPoint Presentation overview of SPF-SIG, Packets for all CAC Members with data compiled specific to Uinta County, prioritized focus and goals for UC. April 26, 07 met with members who could not attend on 19th. Gave overview of meeting and organized future meetings.	d
3	minutes)					
	Community Resource Assessment					
	note date and attach report					_
	Present Findings/Process to Community				Discours to the CAROT Total Control Co	4
	(Optional) local SAPST and/or CADCA Training for SAC/Community			7 14	Planning to have SAPST Training with Jim Hissong in Evanston.	
	SAC/Community			7-IVIAY	Members of the CAC helped determine needs of Uinta	\dashv
	Briefly describe how the community was involved in the SPF process during this reporting period			26-Apr-07	County. Shared information with several committees (School District and Random Drug Testing, Parent Advisory Council at EHS, etc.) to explain findings and obtain suggestions, ideas, etc.	
	Other CAC/Infrastructure					J
D	Strategic Planning Activity					
	Attend Strategic Planning Training	Jul-07				٦
	Receive Strategic Planning Materials from SAD					┪
	Research Evidence Based Strategies					Ħ
	Match Strategies to Data/Needs					٦
	Write Strategic Plan					٦
	Submit Strategic Plan to SAD					Π
	Receive SAD Comments/Revise/Final Plan	31-Aug-07				Π
	Other	-				٦

Item	Contract Deliverables	Date due	Percent Completed	Date Completed	Comments or Notes
E	Implementation (only with SAD approval)				

F Deliverables and Assurances

Reports
For February 1 - April 30 May 15: Submit this report to SAD 15-May-07 100% 15-May-07 Attached - Budget Request Form. Questions regarding May 15: Submit Expenditure Report to SAD 15-May-07 100% 6-Apr-07 budget, In-State travel...need to reallocate funds. For February 1 - June 30 3 July 31: Submit CLI to SAMHSA 31-Jul-07 For May 1 - June 30 4 July 31: Submit Expenditure Report to SAD 31-Jul-07 For May 1 - September 30 October 15: Submit this report o SAD 15-Oct-07 For July 1 - September 30 October 15: Submit Expenditure Report to SAD 15-Oct-07 Complete evaluation agreement with WySAC 30-Mar-07 100% 15-Apr-07 Debbie Nees contact with UC - needed signature page 4-May-07 Emailed Trish at WySAC regarding payment. \$924.25 8 Provide any other evaluation information Submit any requested data
 Obtain Chapter 16 Prevention Certification 10 April 29th, 07 - Met with Robert Keney in Evanston May 10th, 07 - Met with Eric Canen from WySAC to discuss On-Site evaluations or reviews data/PNA, etc. Post 2 newspaper ads/articles about the SPF grant 12 (attach copy)

			Percent	Date	
Item	Contract Deliverables	Date due	Completed	Completed	Comments or Notes
G	Other Information				
					The Community Youth Coalition has decided to make
					their forcus, the 'misuse of alcohol' and emphasizing
					goals and expectations of the SPF-SIG. The focus areas
	Briefly describe any actions taken by the LEAD				of the needs assessment have been determined by the
	AGENCY (fiscal agency) board of directors or high				board and noted to administrators, police and other
1	level staff around the SPF SIG grant				members of the CAC.

Restricted activities (report any approval requested	No.
2 and received for these) fairs/brochures/educational materials	None
media	
Please note any significant changes from the 3 budget submitted in the application.	We are definitely learning that after reviewing the budget with the CAC that we have either drastically overestimated or under-estimated amounts. Our In-State travel will definitely need to be increased in the future, as well as possibly getting a more accurate amount for salaries and wages, etc. Spoke to Lisa on 5-9-07 and explained our situation, will definitely be more prepared October 1st for accurate amounts.
What was the one greatest accomplishment this reporting period? How was this accomplishment 4 shared with the community?	I think our greatest accomplish for this reporting period was the fact that other key committees have chosen "the misuse of alcohol" as their target goal in alignment with the SPF-SIG. Our community as a whole, with key instrumental community members, will have one focus that will directly tie in with the purpose of the SPF-SIG.
What was the one greatest barrier this reporting 5 period? What was done to address this barrier?	The lack of YRBS data was difficult because I hated to leave tables blank or incomplete, however without the data, there was little we could do when the information was unavailable anywhere else. We spoke to Rodney, listened at the conference call and learned that many other counties were having similar difficulties.
Please briefly list any significant changes or 6 information related to this grant	
Please provide input and recommendations about technical assistance provided by SAD and SAD 7 contractors	

COMMUNITY ADVISORY COUNCIL

COMMUNITY ADVISORY COUNCIL				
Member's Name	Date first joined	Number of meetings attended (total to date)	Please note if this is a representative of the sectors listed on page 6 of the application instructions.	Agency or Constituency Represented
Chet Alexander	3/14/2007	1		Resource Officer - Evanston Police Department
Pat Banks	3/14/2007	1		Uinta County Director of Public Health
Joy Bell	3/14/2007	3	Х	Firector - Community Youth Coalition (CYC)
David Bennett	3/14/2007		Х	New Principal - Evanston High School
Glenna Calmes	3/14/2007	0		Director Safe & Drug Free Schools - UCSD#1
Keith Carter	3/14/2007	0		Regional Director DFS
Linda Cummings	3/14/2007	0		Director of SAFV - School Board Member
Will Davis	3/14/2007		Х	Mayor of Evanston
Wally Hale	3/14/2007	0		Chief - Mountain View
Jeff Harrah	3/14/2007	3	X	Principal - Evanston High School
Jim Hissong	3/14/2007	6	Х	Human Services Coordinator Uinta County
John Kirby	3/14/2007	3	Х	Captain - Evanston Police Department
Judge Rick Lavery	3/14/2007		Х	Municipal Judge - UC Youth & Drug Court
Todd Limoges	3/14/2007	0		Principal - Lyman High School
Lou Napoli	3/14/2007	0	X	Uinta County Sheriff
Jeff Newton	3/14/2007	2	Х	Principal - Mountain View High School
Tamra Petersen	3/14/2007	3	Х	21C Grant Coordinator
Bob Stoddard	3/14/2007	1	X	Uinta County Board of Commissioners
Dean Stout	3/14/2007	1		Uinta County Attorney
Kendra West	3/14/2007	2	X	UCSD#1 School Board Member
Grace Zolnosky	3/14/2007	5	X	Director - Youth and Drug Alcohol Court
Lee Parker	3/29/2007	2	X	Municipal Court Clerk
Chris Jensen	3/29/2007	1	Х	City Court Clerk